ST. JOHN THE BAPTIST PARISH SCHOOL BOARD SJBP-102-C
POST-OBSERVATION CONFERENCE FORM FOR INSTRUCTIONAL PERSONNEL

EVALUATEE _____ POSITION _____

WORK SITE/SCHOOL _____

EVALUATOR/OBSERVER _____ POSITION _____

POST OBSERVATION CONFERENCE DATE & TIME _____

I. WAS THE LESSON CONSISTENT WITH INFORMATION PROVIDED IN THE PRE-OBSERVATION CONFERENCE?

II. COMMENDATIONS (STRENGHTS EXHIBITED)

III. RECOMMENDATIONS (AREAS FOR IMPROVEMENT)

A RETURN OBSERVATION IS REQUESTED BY _____

_____	_____	_____
EVALUATEE SIGNATURE	POSITION	DATE
_____	_____	_____
EVALUATOR/OBSERVATOR SIGNATURE	POSITION	DATE

FAILURE OF EVALUATEE TO SIGN SHALL BE CONSIDERED INSUBORDINATION.

The signature indicates the evaluatee has seen and been provided with a copy of the evaluation. It does not indicate either agreement or disagreement with the results of the evaluation.